Tech Time Tip Sheet

1. Always have a “flash/thumb drive” available. You never know when you will want to get a copy of a computer file. I know people who have them on their key rings so they always have one available.





1. It’s fun to think “outside of the box”. There is no doubt that this is easier for some people to do than others. You don’t have to do it often, but occasionally it will provide amazing results.



1. Think of the equipment in your room as your friend, not your enemy! The more you use it the more familiar you will become with its use.



1. Collaborate amongst your peers to determine useful websites. If you find a really great site, make sure you pass it on!